



## Annual Reports and Membership:

Parishes have now completed the online annual report and the 2017 survey had been revised to include information requested from across Canada. The collating, charting and some formatting of information in the annual parish reports is being completed at national office, and should be sent to dioceses upon completion in late February.

This will necessitate a delay in diocesan and provincial chairpersons' completion of their written reports this year.

Hence, please be advised that annual reports will be due as follows:

Diocesan Chairpersons	To Diocesan President & Provincial Chairpersons	March 15, 2018
Diocesan Presidents	To Provincial President	March 31, 2018
Provincial Chairpersons	To Provincial President & National Chairpersons	March 31, 2018
Provincial Presidents	To National President & National Office	April 15, 2018
National Chairpersons	To National President & National Office	April 15, 2018
National President	To National Office	April 30, 2018

**Membership fees**, as per the National Manual of Policy and Procedure are due to parish councils on January 1st of each year. National office is accepting all memberships done manually and will be opening up online membership processing in rotation in the near future.

(Excerpts from Communique# 5, Anne-Marie Gorman, National Organization Chairperson)