



Ontario Provincial Council  
The Catholic Women's League of Canada  
Organization Standing Committee

Directive #6

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October 2018

To: Diocesan Organization Committee Chairpersons  
From: Colleen Perry, Ontario Provincial Council, Organization Committee Chairperson,  
Sub Committee Chair: Glenda Klein  
cc: Diocesan Presidents, Provincial Officers, National Organization Committee  
Chairperson

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Most of the leaves on the trees are still green at my place. There is a chill in the air and the transition to those amazing fall colours should start soon.

### **Membership**

Good luck with your membership drives. Remittances for 2019 membership may be sent in to national office after November 1, 2018. Remember to share the joy of our sisterhood and the good news of our social justice initiatives such as homelessness and mental health.

When preparing for and conducting elections remind eligible members and those voting that leadership is not done in isolation. Life members and others with experience and knowledge are willing to share and assist wherever required. Open your hearts to the Holy Spirit and take a leap of faith into the joyous role of council participation on an executive at any level.

The Notice of Nomination of Life Membership should have been mailed to national office by September 15<sup>th</sup>. The signed and approved Nomination for Life Membership form must be submitted for final acceptance to national office by December 15<sup>th</sup>.

### **Annual Reports**

It is that time of year again when we all should be gathering to talk about annual reports. National office has advised me that the information is being included in the fall parish mailing which should start being sent out by the end of this week.

A) **On-line reporting** will be available starting November 1, and the deadline if you wish to do it on-line is January 15, 2019.

B) If your parish wishes to do the **reports on paper**, instructions are included in the memo in the mailing, but the deadline for paper reports would be December 15, 2018 to allow time for them to be converted for inclusion in electronic reports.

The following chart is based on national office having reports to the diocesan presidents/organization chairs by January 30<sup>th</sup>. If these dates change I will advise you immediately.

There is a two (2) week window for each level to complete their report, please check the content and formatting prior to sending to the next level. As you can imagine there are thousands of reports to be checked at the national level prior to sending back to us. Templates for diocesan and chairperson annual reports will be sent under separate cover soon.

Please do not change the format on these templates.

<b>Completion Date</b> (on or before)	<b>From:</b>	<b>To:</b>
<b>December 15, 2018 if paper January 15, 2019 if on-line</b>	<b>parish councils</b>	<b>national office</b>
<b>January 30, 2019</b>	<b>national office</b>	<b>diocesan presidents/ organization chairs</b> (immediately forwarded to diocesan chairs)
<b>February 15, 2019</b>	<b>diocesan chairs</b>	<b>diocesan organization chairs</b> (reviews content/formatting)
<b>February 28, 2019</b>	<b>diocesan organization chair</b>	<b>provincial organization chair</b> (immediately forwarded to provincial chairs)
<b>March 1, 2019</b>	<b>diocesan president</b>	<b>provincial president and provincial organization chair</b>
<b>March 15, 2019</b>	<b>provincial chairpersons</b>	<b>provincial organization chairs/national counterparts</b>

As we prepare to enter the joyous season of Advent let us ask Our Lady of Good Counsel to guide our discernments, our deliberations and our celebrations of the gift of The Catholic Women's League of Canada in our lives.

Blessings,

Colleen