



**The Catholic Women's League of Canada  
Ontario Provincial Council  
Treasurer**



**Directive #4**

**Pages: 2 Enclosures (1)**

Date: September 2018

To: Diocesan Treasurers  
From: Patricia M. Rivest, Ontario Provincial Treasurer  
Cc: Ontario Provincial Officers, Diocesan Presidents, Archbishop O'Brien  
and National Secretary-Treasurer

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*"Remember that the happiest people are not those getting more, but those giving more."*  
Jackson Brown Jr.

Greetings to all Diocesan Treasurers

Another year of service to the League has begun. It is important to remember a few key items for all treasurers. Treasurers are the designated steward of finances for the council and carry a huge responsibility. You as treasurer ensure that your council carry out it's mandate to God and Canada with whatever financial resources your individual council may have.

A budget is extremely important at all levels of the League. I would suggest that you, as treasurer, form an adhoc committee for this purpose of preparing a budget. I would also suggest that this committee of three (3) should consist of someone who has some financial background and/or members who might be interested in becoming a treasurer in the future.

Diocesan Treasurers please remember to add the Directors and Officers Insurance as a line item to your budget. That amount will be \$230.00. Diocesan Treasurer, please ensure that your Diocesan President brings your council cheque to the winter meeting in the amount of \$230.00 made payable to The Catholic Women's League of Canada. I will gather them at the meeting and forward to the insurance company with an OPC cheque.

Also, please find attached to this directive the 2018 Parish Annual Report Form and the 2018 Diocesan Annual Report Form. Please forward the parish form to the parishes in your diocese. I have left the area blank on the parish form for you as Diocesan Treasurers to indicate your date of return to you.

Diocesan Treasurers, please advise your parish counterparts that you are there to help them if questions should arise.

Please ensure that all cheques are made payable to The Catholic Women's League of Canada – that includes cheques to the Bishop Pappin Memorial Bursary.

Be assured that you are not alone in this position – your past treasurers and your provincial treasurer are available to answer your questions and give you suggestions and guidance. Trust in yourself – have confidence in the work you do.

May Our Lady of Confidence guide you and be assured of the comfort and love of Our Lady of Good Counsel

I encourage you to contact me at any time.

Your sister in the League

**Pat**

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*"Colours are the smiles of Nature."*

Leigh Hung