



ONTARIO PROVINCIAL COUNCIL
of
The Catholic Women's League of Canada



September 9th, 2021

TO: All Diocesan Treasurers
FROM: Marie-Theresa Lamphier, Ontario Provincial Treasurer
CC: All OPC Executive, Diocesan Presidents, National Secretary-Treasurer,
and Archbishop Marcel Damphousse

Communique # 4

The National Convention has taken place and the new executive are at a full running start...we welcome Marie Rackley as the new secretary-treasury! Congratulations on your election to this new position Marie!

In her latest communique, Marie reminds us that we are starting a new membership season. Even though Covid-19 is still with us, we can start planning league activities while still following health guidelines. Soliciting memberships by phone or even asking them to drop their money in an envelope and putting it in the collection basket works, if the priest doesn't mind. We do need to keep our membership up if we want to continue to be a viable Catholic Women's League!

Marie also writes about the proposed amendment to increase the per capita fees, and she suggests ways to finance this increase by asking members to do with one less coffee per month, or one less lunch...the cost savings would equal the cost of the increase. It is important for treasurers to let the membership know the importance of keeping the League alive. No one likes change nor the cost increase, but you gotta do what you gotta do!. If your council has already voted on this amendment, you can request another form by calling national office and returning it by March 2022. Please remind members that the League has given them a voice in the church, with the government through resolutions and a voice to express their concerns in developing countries. Please don't let them walk away from the League!

Her full communique can be found on the national website:
<https://cwl.ca/communique-2-secretary-treasurer/>

New Theme: Fran Lucas, National President, has chosen a new theme – **"Catholic and Living it!"** It will be effective January 2022 thru December 2023. What a great theme! Isn't that what we are all about?

Annual Reports: Soon, I will be sending out forms that need to be completed for our annual reports. These forms need to be completed in addition to the reports required by National. Please watch for these in the coming months.

Bernard Bishop F. Pappin Bursary Fund: I applaud your continued support of the Bernard Bishop Pappin Bursary Fund. Donations should come to me with the cheque made payable to the Ontario Provincial Council of the Catholic Women's League, and note Bishop Bernard F. Pappin Bursary in the memo line. Please continue to promote donations to this fund to assist our seminarians and encourage more young men to the priesthood.

In keeping with our "**Loneliness**" theme for the rest of this year, please continue to reach out to others while maintaining social distancing and acceptable health standards...All I can say is - This too shall pass! Be safe!

Marie-Theresa

Marie-Theresa Lamphier
Provincial Treasurer
The Catholic Women's League of Canada

Guide to Virtual (Online) Meetings During COVID-19

The following are guidelines to be used by councils holding virtual (online) meetings if meetings cannot take place in person during the COVID-19 pandemic. The League is governed by the *Canada Not-for-profit Corporations Act*, and at the moment, the by-laws do not allow councils to have “official” online meetings. The following is a summary of how meetings can take place, decisions can be made and councils can move forward.

1. Online or virtual meetings of parish, diocesan and provincial councils can be held.
2. Business can be discussed, and decisions can be taken.
3. The secretary or other person who would normally be recording minutes should take “notes” of the meeting.
4. Decisions that do not require a motion but simply approval by those present can be made and acted on by the council.
5. If an “item” would normally require a motion to confirm the action, then it should be submitted to the meeting, discussed and a vote taken.
6. The “item” is either accepted or rejected. If rejected, it goes no further.
7. If accepted, then a vote should be taken that the “item” be recommended for approval at the next in-person meeting of the council. If this is rejected, it goes no further.
8. If accepted, the council may take any action required on the “item” recommended for approval. For example, the treasurer requested that a donation of \$200.00 be made to the national voluntary fund for Catholic Missions in Canada. This “item” was voted on, discussed and accepted. The treasurer then requested the donation of \$200.00 be recommended for approval at the council’s next in-person meeting. This was accepted. A cheque for \$200.00 can be written and sent to national office for this donation.

9. When an “item” has been recommended for approval, it should be added to a list to be maintained by the secretary (or other recording individual). These accepted “items” should be submitted as motions at the next in-person meeting of the council for formal approval and insertion in the official minutes of the in-person council meeting where they are passed.
10. All “items” requiring a formal motion can be processed in this way, including other donations, approval of council official minutes, etc.
11. The “notes” taken at virtual meetings should be kept for future reference (similar to minutes) so that there is a record of what has taken place by the council during all virtual meetings it holds.