Dates to Remember for Resolutions – 2023 – 2024

December 15 Forward the topics/tentative for your planned resolutions via email to the   
 Ontario provincial resolutions chair.

January 31 Send via email, a copy of the draft resolution: resolved clause(s), brief   
 and the works cited to the Ontario provincial resolutions chair.

March 1 The Ontario provincial resolutions chair will send feedback to   
 the diocesan social justice/resolution chairs (for distribution to parishes   
 working on the resolutions)

March 15 The diocesan social justice/resolution chairs should have the final   
 resolution copy ready for presentation at their diocesan conventions.   
 Once approved by the diocesan council, the resolution may be presented at   
 the diocesan convention. Please also forward a copy of this draft to the   
 provincial resolutions chair.

Prior to the The diocesan social justice/resolutions chair prepares and prints a draft   
Diocesan letter stating that the resolution was approved at the diocesan convention.

Convention

# Immediately Following the approval of the resolution at the convention, the letter

# Following the must be signed by the diocesan president and recording secretary.

# Diocesan This letter accompanies the resolution. Forward the resolution(s)

# Convention as adopted (3 copies of each resolution and all supporting materials. The copies are usually organized in a binder or duo-tang folder). Follow the **Checklist for each resolution.** If the Ontario provincial president, president-elect or first/second vice president are in attendance at your convention, and if possible, please give them your copies to bring the binder to the Resolutions Committee for review. Also email a copy to the Ontario provincial resolutions chair.

May/June The Provincial Resolutions Review Committee meets to review all   
 submitted resolutions received from the diocesan social justice/resolutions   
 chairs.

July At the Annual Provincial Convention, resolutions are brought forward to be   
 adopted and if required will be gifted to National for their consideration for   
 adoption.

August The Ontario provincial resolutions chair prepares resolution packages for meeting with the Assembly of Catholic Bishops in Toronto.

September The Ontario resolutions chair sends out directive to Diocesan counterparts with adopted resolutions and action plans.