

## INVITATION FOR INPUT

### **Sharing Successes, Identifying Opportunities - You're invited to share your input to help shape our future!**

Each year, the CWL National Office invites councils to share their local activities and impact through the annual submission process. These shared efforts form a collective snapshot of our League's strength across Canada and allow us to celebrate, learn, and plan together.

To ensure this process reflects your experience and supports your ability to contribute, the Ontario Provincial Council of The Catholic Women's League of Canada welcomes your input. This brief set of questions will help us better understand what's working, where you may need support, and how we can make future submissions more effective, meaningful, and manageable.

Thank you for your leadership and continued dedication!

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#### **1. Did your council submit the annual report survey last year sent from National Office?**

- ☐ Yes
  - ☐ No
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**If you answered YES, please continue with Questions 2–6.**

**If you answered NO, please skip to Question 7.**

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#### **2. How satisfied were you with the overall experience last year?**

*(Please circle one)*

(1 = not satisfied, 5 = very satisfied)

1          2          3          4          5

**3. How would you rate the following aspects of the process?**

<b>Aspect</b>	<b>Poor</b>	<b>Fair</b>	<b>Good</b>	<b>Excellent</b>
Timing of the request (month sent)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clarity of instructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of online access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relevance of questions to your work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time required to complete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability of support (tech/help)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Did your council plan ahead for last year's annual report submission? (e.g., gathering information throughout the year)**

- ☐ Yes
- ☐ Somewhat
- ☐ No

**5. What would make the process even better for your council?**

*(Check all that apply)*

- ☐ A different submission month (Please suggest): \_\_\_\_\_
- ☐ Access to the questions earlier in the year
- ☐ Simpler or shorter format
- ☐ A printable planning tool to use throughout the year
- ☐ Reminders before the deadline
- ☐ Other suggestions: \_\_\_\_\_

**6. Would you find value in receiving quarterly check-ins or planning reminders to support report completion?**

- ☐ Yes
- ☐ No
- ☐ Maybe – if brief and relevant

***If you answered NO to Question 1 (your council did not submit this year), please continue below.***

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**7. Were there any barriers that prevented your council from submitting last year?** *(Check all that apply)*

- ☐ Timing of the request (too busy in Dec/Jan)
- ☐ Time required to complete
- ☐ Access to technology or login challenges
- ☐ Lack of clarity or instructions
- ☐ Perceived relevance to our council's work
- ☐ New leadership this year
- ☐ Other: \_\_\_\_\_

**8. What might help your council participate next time?** *(Check all that apply)*

- ☐ More lead time to prepare
- ☐ Training or guidance
- ☐ Shorter or simpler format
- ☐ Clearer communication on purpose and impact
- ☐ Other: \_\_\_\_\_

**For Everyone:**

**9. How confident are you that your feedback will help shape future improvements?**

- ☐ Very confident
- ☐ Somewhat confident
- ☐ Not confident

**10. Do you feel the information collected in the activity submission is shared in a meaningful way with councils?**

- ☐ Yes – we review and learn from it
- ☐ Not really – it doesn't get back to us
- ☐ I'm not sure

**11. Please share your final thoughts or suggestions on how to make the activity reporting process more welcoming, efficient, and meaningful?**

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***Thank you for helping us grow, improve, and celebrate the League's work together.***

Your input matters and will guide changes to ensure this process better serves your needs.com

PLEASE EMAIL YOUR COMPLETED FORMS TO: [opcsecretary24@gmail.com](mailto:opcsecretary24@gmail.com)